

KINDERLAND PRESCHOOL AND DAYCARE

General Rules and Guidelines

The following rules and guidelines help us provide a comfortable environment and a quality developmental program for your child and other children in the daycare. Please initial after each rule or guideline to indicate that you have read it, and that you agree with it. If your child has any special requirements, or if you have any questions about these rules and guidelines please let us know.

1. Please do not allow children to bring any toys or valuables (e.g. jewelry) from home. The daycare is NOT responsible for lost or damaged items. _____

2. Kinderland periodically takes pictures of children to do class projects such as arts and crafts, bulletin boards, and for our website (**this may be available to the public**). Please let us know if you authorize Kinderland to take pictures of your child.
YES, I authorize my child/children to be photographed. _____
NO, I do NOT authorize my child/children to be photographed. _____

3. Kinderland Preschool and Daycare provides nutritious meals as part of the Federal Child and Adult Care Food Program. Please let us know if your child is allergic to any foods. Any medical dietary needs or allergies must be verified with a doctor's note.

4. If you are a participant in the DES program, it is your responsibility to ensure that your child is covered for childcare. You agree to pay any and all applicable fees in the event that there is gap in coverage, DES stops, or if coverage is not granted. _____

5. Tuition is due prior to service being rendered. You agree to the terms of our Rates and Payment Policy. _____ **THERE ARE NO REFUNDS AFTER YOU RECEIVE YOUR STATEMENT** or for any days that you are billed but your child does not come. _____

6. Kinderland Preschool and Daycare can dispense Over-the-counter and prescribed medication with a valid doctor's note for life threatening illnesses such as asthma and fever. For the safety of other children, all medication must be stored and locked by the daycare. _____

7. Kinderland Preschool and Daycare reserves the right to dis-enroll a child immediately for inappropriate behavior. A parent will be informed immediately when this occurs. Inappropriate behavior includes, but is not limited to:
Being belligerent or verbally offensive to others.
Posing a threat to himself/herself or others.
Intimidating other children.
Physically hurting other children.
Being unable to follow daycare rules.

8. Kinderland Preschool and Daycare reserves the right to dis-enroll a child immediately for non-payment of tuition or any unpaid fees. If your account becomes past due, your account may be deactivated and you may not bring your child until your account is paid. _____

9. Parents are encouraged to speak with the daycare's management about any concerns, questions, or comments about our services. It is our goal to provide your child with the best care and your family with fairness and respect. If you do not understand something, have questions about, or do not agree with something, please let us know. _____
10. Family members and parents are expected to behave appropriately when dropping off or picking up children. Cursing by family members is not allowed at the daycare. _____
11. A child will not be released to any minors or to anyone that appears to be under the influence of drugs or alcohol. _____
12. A photo I.D. is required when picking up children.

Parent's Signature

Date